



## **Affiliate Impact Committee Position Description**

**Status:** Affiliate Committee of the Community Foundation of Northeast Iowa Board of Directors (by county)

**Purpose/Function:** An Impact Committee will seek to understand the needs of the county/affiliate area to ensure alignment between those needs and our grants. The primary function and responsibility of the committee is to invest in nonprofits through the discretionary grant process. The committee will implement best practices in grantmaking, uphold trust-based practices, and reflect CFNEIA's values in grant decision-making with the goal of maximizing the impact of those grants. The committee will work closely with CFNEIA staff to collaboratively achieve shared goals.

**Actions of an Impact Committee for impactful grantmaking:**

- The Committee reviews, evaluates, and deliberates to make grant award recommendations, which are sent to CFNEIA's Board of Directors for final approval and ratification.
- Serve as a connector to nonprofits providing services in the county/affiliate area and advocate for CFNEIA among the communities served at large.
- Engage in community leadership meetings and convenings to increase understanding and awareness of community issues to help connect grant impacts with critical community needs and initiatives.

**Membership:** The committee shall consist of community representatives from across the affiliate area based upon key characteristics they might bring to the committee and include diverse representation across geographic location, age, gender, race, etc.

**Term of Membership:** Three years, renewable once for up to six years of continuous service.

**Responsible Staff:** Director of Affiliate Impact (for all affiliates)

**Meeting Schedule:** An Impact Committee will meet a minimum of three times per year and up to a maximum of eight times per year. In addition to the required meetings, hosting an event that celebrates community grantmaking impacts is highly recommended.

Annual meetings will include the following: education meeting focused on grantmaking best practices, trust-based philanthropy, and/or community need assessment; business meeting; and deliberation meeting.

## **Overview of the Community Foundation of Northeast Iowa (CFNEIA):**

The Community Foundation of Northeast Iowa helps inspired people make the impact they envision for their community, invests in nonprofits improving our quality of life and provides leadership on key community issues to make Iowa communities stronger, more equitable places. Since 1956, the organization has been “here for good,” as a catalyst for positive change. Today, CFNEIA’s mission is carried out in 20 Iowa counties to meet local needs and fulfill a vision of creating a vibrant region of thriving people.

We lead by developing meaningful connections with people and organizations who love where they live. Through our dedication to community collaboration, we gain both a broad understanding of the needs of our community and the means to address them. We strive for excellence in our stewardship of the financial resources entrusted to us, our engagement of volunteers and donors, and our grantmaking that supports nonprofit organizations. Continual innovation in our work enables us to maximize our impact within the communities we serve.

We are proud to have a dynamic staff team and committed volunteers who foster trusted relationships with one another. We believe we do our best work together and strive to create a culture where belonging is emphasized and employees and volunteers are valued for their unique contributions.

### **Our Values:**

#### **COLLABORATION is essential.**

**We believe** the most innovative ideas for addressing a community's challenges come from within the community.

**We will** develop deep connections with the communities we serve to create impacts leading to transformational change.

#### **EQUITY is foundational.**

**We believe** everyone must have an equitable opportunity to thrive.

**We will** advance equity by fostering welcoming communities, dismantling social and economic barriers to success, and working to ensure everyone in our region has access to opportunity and quality of life.

#### **LEADERSHIP is a responsibility.**

**We believe** everyone must have an equitable opportunity to thrive.

**We will** advance equity by fostering welcoming communities, dismantling social and economic barriers to success, and working to ensure everyone in our region has access to opportunity and quality of life.

#### **TRUST is earned.**

**We believe** we have a responsibility to address the power dynamics and inequities present in philanthropy.

**We will** earn the trust of our community by taking actions rooted in authentic listening, clear communication, fiscal integrity and sustainability, and a commitment to transparency.