

# Partners in Community Impact

Supporting organizations creating stronger communities for everyone.

## Grant Guidelines

### JASPERS FAMILY FOUNDATION FUND OF WORTH COUNTY GRANTS – 2025

SNAPSHOT		
APPLICATION OPENS	SEPTEMBER 1, 2025	This document provides the necessary details about this specific grant opportunity, including deadlines and eligibility requirements. For information about accessing the online grants management site, tips on grant writing, and more, visit the FAQs section of our website ( <a href="http://www.cfneia.org">www.cfneia.org</a> ). If you have any additional questions, please contact Director of Affiliate Impact Shanda Hansen at 319-243-1357 or <a href="mailto:shansen@cfneia.org">shansen@cfneia.org</a>
APPLICATION DEADLINE	OCTOBER 15, 2025 at 5:00pm	

### About the Jaspers Family Foundation Fund of Worth County

The establishment of the Jaspers Family Foundation Fund of Worth County with the Community Foundation of Northeast Iowa was made possible by the Jaspers Family. Maynard and Marjory Jaspers were long-time successful business owners in Worth County. They had three sons with no heirs. At his death, Donald Jaspers donated the proceeds from the combined estates of the Jaspers Family to provide charitable support for Worth County.

### What We Fund

The Jaspers Family Foundation Fund of Worth County will provide grants to improve life in Worth County, Iowa. The Foundation wants to help develop communities where people want to live, work, play and stay. Areas of giving are:



Arts  
& Culture



Community  
Betterment



Education  
& Youth  
Development



Environment  
& Animal  
Welfare



Health



Human  
Service

### Eligibility to Apply for Funding

Organizations must provide benefits to the people of the Worth County **and** must meet the following criteria to apply for a grant:

- Classified as a 501(c)(3) nonprofit organization or be a government entity.
- Tax-exempt organizations classified as *other* than 501(c)(3) are also eligible **if** the project is deemed charitable; please contact our office to discuss the project's eligibility prior to submitting a proposal.
- Current with all state and federal reporting requirements, such as filing of 990 forms.
- No past due grant reports for previous Jaspers Family Foundation Fund/Worth County Community Foundation grants.
- Requests that include or require participation in inherently religious activities such as religious worship, instruction, or proselytization or activities that promote specific religious doctrine are not eligible.
- Application must be completed by the due date using the online application and CFNEIA grant site.

Groups, projects, or initiatives that do not meet the above eligibility requirements may submit a request through a fiscal sponsor. Fiscal sponsors must be classified as a 501(c)(3) or a government entity. The Foundation prefers that the fiscal sponsor's mission closely align with the sponsored project. **Fiscal Sponsors will be legally and financially responsible for any grant funds that are awarded.**

**NOTE: Please read the guidelines and application instructions thoroughly before submitting the application.**

## Restrictions

In addition to the eligibility requirements, the following restrictions also apply:

- Applications for fireworks and related projects are not eligible.
- One application per organization: exceptions may be made for government entities or Fiscal Sponsors. Government and school departments must submit applications through the main account for their city/school.
- **The minimum request amount is \$1000.**
- **Applicants are required to use the **NEW** budget template linked to the application.** Budgets should indicate what other funding sources have been secured or are pending approval (See page 4 of Guidelines for sample).
- Requests for capital projects (roof repair, building renovations, etc.) must be for structures located in Worth County.
- Requests for funds that are to be re-granted or re-distributed by the applicant will not be supported.
- Requests for political/lobbying activities or for debt repayment/reduction are not eligible.

## Review Criteria

Applications will be reviewed and scored on the following elements:

- **Organization** – The overall health of the organization and how the application reflects the organization’s capability for fulfilling the request.
- **Feasibility** – The probability the request will be successful, including the organization’s level of staff/volunteers and collaboration with community partners.
- **Community Need and Outcomes** – The need for the request and how the proposed outcomes impact the community/county.
- **Collaboration** – The level of collaboration for the project’s success with other organizations, community members, and/or government entities.
- **Request Budget** – The details of the budget and the ability to secure and/or leverage other funding sources, including in-kind services.

## Funding Priorities

*The Jaspers Family Foundation Fund of Worth County Committee places **high priority** on funding projects that:*

- Address a community-based need, demonstrate broad community support, and benefit the whole community/county.
- Show the organization’s ability to leverage funding and support from other sources, with budgets clearly showing all matching funds for the request.
- Maximize community resources through cooperation and collaboration with other organizations in the community and avoid replication of services, programs, or projects.
- Reflect organization and staff’s capacity to achieve the desired results of the request.
- Show sustainability without additional long-term financial commitments from the Jaspers Family Foundation Fund.

## Grant Selection Committee

The Jaspers Family Foundation Fund of Worth County review committee consists of members of the Worth County Community Foundation. The Foundation is made up of community volunteers from throughout Worth County. This committee is responsible for making funding recommendations to the Community Foundation of Northeast Iowa’s board of directors. The Committee carefully reviews and considers all eligible applications based on the guidelines stated herein. The 2025 Review Committee is:

Teresa George-Zenz	Kevin Losee
Gloria Heagel	Dan Robb
Patty Irons	Gary Schotanus
Julie Kruger	

## How to Apply

Applicants interested in seeking grants from the Jaspers Family Foundation Fund of Worth County should fully review these grant guidelines prior to applying to ensure all eligibility requirements are met. Applications must be submitted through the foundation's online grant management system, which can be found in the grants section of [www.cfneia.org](http://www.cfneia.org). Also located on the website are helpful resources for logging in and navigating the online grants system.

## Important Dates

- **There is a grant workshop scheduled for September 24, 2025, at 5:30pm.** The location is TBD. Please contact our office for details or look for an email/press release for more information in early September.
- **The grant application deadline is 5:00 pm on October 15, 2025. Technical support will be available to applicants until 5:00 pm on the day of the deadline.**
- All applicants will be notified of the results of the grant decisions in mid-December 2025.
- Grant awards will be presented at an award ceremony in early-mid January 2026.
- Grant reports for successful requests will be due on January 31, 2027.

## Conditions

Awarded applicants are required to:

- Sign a Terms of Grant agreement which clarifies legal parameters for use of the grant.
- Submit a Grant Report to show the results of the project and to show that all the funds have been spent as intended. (If the project takes longer to complete, the Community Foundation will consider a request to extend the Grant Report deadline.

## Questions

Applicants, *especially first-time organizations*, should contact Shanda Hansen, Director of Affiliate Impact, at 319-243-1357 or [shansen@cfneia.org](mailto:shansen@cfneia.org) to explore the appropriateness of requests and for any further guidance.

Applicants should contact Dotti Thompson, Grant and Scholarship Manager, at 319-243-1358 or [dthompson@cfneia.org](mailto:dthompson@cfneia.org) with specific questions on eligibility or accessing the grant site.

## SAMPLE

	Request Budget				
	Request: Library Updates				
Request Expenses	Total Request Cost	CF Request	Other Funding	Other Funding Source	Funding Status
Carpet Squares	\$ 5,000.00	\$ 3,500.00	\$ 1,500.00	Agency	Received
Shelving	\$ 1,500.00	\$ 1,000.00	\$ 500.00	In-Kind	Secured
Computers	\$ 4,000.00	\$ 2,000.00	\$ 750.00	Agency	Received
			\$ 750.00	United Way	Pending
			\$ 500.00	Donations	Received
Furniture	\$ 2,000.00	\$ 1,000.00	\$ 500.00	Grant	Received
			\$ 500.00	Agency	Received
<b>Total</b>	<b>\$ 12,500.00</b>	<b>\$ 7,500.00</b>	<b>\$ 5,000.00</b>		

### Instructions:

Enter each expense line item for the request in the Request Expenses column (Column A). In the Total Item Cost column, enter the total cost for the corresponding line item (Column B). The cost of the line item that is being requested from the CF is entered into the CF Request column (Column C). Any additional funding amounts for each request expense are entered separately in the Other Funding column (Column E). Select the appropriate funding source for each other funding amount in the Funding Source column (Column F) from the drop-down menu. Select the appropriate funding status for each funding source in the Funding Status column (Column G) from the drop-down menu. **The Total Item Cost column must equal the CF Request Column plus the Other Funding Column. Definitions listed below are for the other funding amounts, not the CF request.**

### Funding Source Definitions:

**Agency** - Funds from the organization's budget or reserves

**In-Kind Services** - Labor or other services provided at no cost or by volunteers

**Grant** - Grant funds for this request other than those from this CF, including grants pending/received from other CFNEIA Affiliates

**Donations** - Funds received from private individuals or businesses

**United Way** - Funds received through United Way organizations

**Other** - Funds from a source not listed

**Funding Status Definitions:** This is for the other funding sources; not the requests from this CF

**Pending** - Funds have been sought, but are awaiting approval/denial

**Secured** - Funds have been committed but not received by the organization

**Received** - Funds have been received and are earmarked for the request

***\*A blank copy of the sample budget template is linked in the application.***