

Applying for a Grant from the Kossuth County Community Foundation

Applicants must submit:

1. Two page **Grant Application**
2. A copy of the **organization's overall budget**
3. The letter from the IRS indicating **status as a 501(c)(3) organization**. (Please call 641-584-2261 or 1-888-408-6606 if you have questions or concerns on this status.)

Applications are available at:

1. www.cfneia.org/Kossuth
2. www.kossuth-edc.com

Applications must be submitted by:

All copies must be **postmarked** by January 13th.

Please submit 15 completed applications as follows (**NOTE TWO LOCATIONS**):

14 copies to our Local Address:

Kirk M. Hayes, Chair
% KCEDC, 106 S Dodge St.
Suite 210, Algona, IA 50511

AND

1 Original to our administrative office:

KCCF , PO Box 1176 , Waterloo, Iowa 50704

Awarded applicants are required to:

1. Sign a Terms of Grant agreement which clarifies legal parameters for use of the grant. Upon receipt of this form, our administrative office will send the grant check.
2. Submit a short written report within six months on the outcomes of the funded program/project.

When are grants awarded?

Charitable grants from the Kossuth County Community Foundation are anticipated to be approved in February and awarded in March. Applicants will be contacted in March.

Notes About the Grant Process: Charitable Purposes

Grants will NOT be awarded for the following:

- Participating in, or intervening in (including the publishing or distributing of statements), any political campaign on behalf of (or in opposition to) any candidate for public office (within the meaning of section 501(c) (3) of the IRC).
- Carrying on of propaganda or otherwise attempting to influence legislation (within the meaning of section 4945(d) (1) of the IRC).
- Influencing the outcome of any specific public election or carrying on, directly or indirectly, any voter registration drive (within the meaning of section 4945(d) (2) of the IRC).
- Undertaking any activity for any non-charitable purpose or to the extent that use of grant funds would constitute a taxable expenditure (within the meaning of section 4945(d) of the IRC) or in any other manner which would jeopardize or cause the KCCF to lose its status as an organization exempt from federal income tax under section 501(c) (3) of the IRC.
- Discriminating against any individual or group based on race, religious beliefs, ethnic or national origin, or otherwise legally impermissible criteria.
- Benefiting for-profit businesses.
- Supporting private foundations as described in IRC 509 (a).
- Funding projects outside of Kossuth County unless there is a demonstrated material/direct benefit to a substantial number of Kossuth County residents.
- Benefiting church-affiliated organizations for religious purposes (however, support may be provided to non-religious programs like child care, hunger centers, etc.).
- Benefit/fundraising events, such as galas or athletic tournaments.
- Applications which request funds to retire an organization's debt.
- Applications which request funds to make up for deficit spending.
- Individuals, including scholarships.
- Endowment funds.
- Debt incurred or purchases made prior to KCCF grant award notification.
- Salary or operating expenses.



Grant Application Procedures & Checklist

KOSSUTH COUNTY COMMUNITY FOUNDATION

Administrative Office
(319) 287-9106

Applicants are encouraged to contact our Administrative office with specific questions about eligibility. Call (319) 287-9106 or email csween@cfneia.org.

For Good.
For Kossuth County.
For Ever.

www.cfneia.org/Kossuth

What is the Kossuth County Community Foundation?

The Kossuth County Community Foundation, an affiliate of the Community Foundation of Northeast Iowa, is created by and for the people of Kossuth County. The Community Foundation's main goals are to support Kossuth County and to attract additional funds by assisting donors in creating lasting legacies through a variety of giving options within Kossuth County.

Kossuth County Community Foundation Local Committee Members:

Kirk Hayes, *Chair*

Allan Boyken, *Vice Chair*

Kristie Brown, *Sec/Treas*

Shelly Brown

Gregg Buchanan

Jerry Clark

David Fenchel

Ellengray Kennedy

Don McGregor

Mary Noonan

Blair Redenius

Pat Reding

Beth Rolling

Stuart Simonson

If you have questions contact:

Kirk M. Hayes, Chair

(515) 295-3732 phone

KCEDC@kossuthia.com email

OR

Our administrative office at:

(319) 287-9106



www.cfneia.org/Kossuth

Grants are awarded in all areas:

ARTS & CULTURE

Supporting the creative arts—theater, music, painting, sculpture, dance, strengthening the programs of local museums and libraries.

COMMUNITY AFFAIRS & DEVELOPMENT

Including the administration of justice, development of employment and training, encouragement of citizen participation in community affairs, and enhancement of local community resources.

EDUCATION

Improving the quality of education through support of both public and private institutions of learning.

ENVIRONMENT EDUCATION & PROTECTION

Supporting conservation of natural resources, preventing and eliminating pollution, preserving water quality, protecting wildlife, and educating the public about environmental priorities.

HEALTH

Helping alleviate human suffering through support of institutions dedicated to healing and wholeness of life through improvement of health care, prevention of substance abuse, and research into the causes and prevention of disease.

HISTORIC PRESERVATION

Assisting groups engaged in restoring structures and artifacts of historical importance to the area.

HUMAN SERVICES

Assisting youth, women, minorities, the elderly, the handicapped, and families in need.

Eligibility for Grants and Review Criteria

- Applying organizations must be (or be sponsored by) a tax-exempt, non-profit entity classified by the IRS as a 501(c)(3) organization, or equivalent tax-exempt organization. Government entities must provide their IRS determination letter of tax exempt status.
- Other tax-exempt organizations may be eligible to apply for charitable projects that they conduct, but should call our administrative office to discuss the nature of their project prior to applying.
- Applicants must be in compliance with all KCCF funding requirements (having submitted all required reports for prior grant awards).

Review Criteria:

- The relevance of the proposed project to KCCF's mission areas of focus. The extent to which the proposal addresses a community need, demonstrates broad-based community support, and provides benefits to the community-at-large.
- Ability of the proposed project to leverage funding and support from other sources.
- Extent to which the proposal maximizes community resources through cooperation and collaboration with other organizations in the community and the elimination of redundant services, programs, or projects.
- The capacity of the applicant's organization and staff to achieve the desired result.
- The sustainability of the proposed project without additional long-term financial commitments from the KCCF.
- There are no set criteria that, if met, will guarantee funding.

www.cfneia.org/Kossuth