



## Applying for a Grant from the Community Foundation of Franklin County

**Applicants interested in seeking grants from the Community Foundation of Franklin County are asked to submit:**

1. Grant Application
2. Grant Request Summary (two page limit)
3. A budget for the project
4. The letter from the IRS indicating status as a 501(c)(3) organization or the Fiscal Sponsorship Agreement form. (Please call 319-287-9106 if you have questions or concerns on this status.)

**Maximum grant request is \$10,000.**

**Applications are available at:**

1. [www.cfneia.org/Franklin](http://www.cfneia.org/Franklin)
2. [www.franklincountyiowa.com](http://www.franklincountyiowa.com)
3. City Halls
4. Center 1, Hampton

**Funded applicants are required to:**

1. Match 20% of the grant amount. May be cash or in-kind (only 1/2 of the 20% may be in-kind)
1. Sign a Terms of Grant document which clarifies legal parameters for use of the grant. Upon receipt of this form, our administrative office will send the grant check.
2. Submit a short written report within six months on the outcomes of the funded program/project.

[www.cfneia.org/Franklin](http://www.cfneia.org/Franklin)

## Schedule for Grant Making

### **When are grants approved?**

Charitable grants from the Community Foundation of Franklin County will be approved in March 2010.

### **When will applicants be contacted?**

ALL applicants will be notified in writing in April 2010 when final decisions are made.

**Applicants are invited to contact our administrative office at (319) 287-9106 with specific questions on eligibility.**

### **When should applications be submitted?**

All copies of applications for grants from the Community Foundation of Franklin County must be *postmarked* by February 5, 2010.

Please submit completed applications as follows (note two locations):

#### **13 copies to our Local Address:**

Community Foundation of Franklin County  
c/o Center 1  
5 First Street S.W.  
Hampton, IA 50441

**AND**

**1 Original to our administrative office:**  
Community Foundation of Franklin County  
PO Box 1176  
Waterloo, Iowa 50704

**For Good.  
For Franklin County.  
For Ever.**



# Grant Application Procedures & Checklist

## COMMUNITY FOUNDATION OF FRANKLIN COUNTY

Administrative Office  
(319) 287-9106

[www.cfneia.org/Franklin](http://www.cfneia.org/Franklin)

## What is the Community Foundation of Franklin County?

The Community Foundation of Franklin County, an affiliate of the Community Foundation of Northeast Iowa, is created by and for the people of Franklin County. The Community Foundation's main goals are to support Franklin County and to attract additional funds to assist donors in creating lasting legacies through a variety of giving options within Franklin County.



### Local Committee Members:

Velma Butt, *Popejoy*  
Dennis Carlson, *Latimer*  
Jim Davies, *Hampton*  
Roger Doughan, *Hampton*  
Joyce Koch, *Geneva*  
Bev Peters, *Hampton*  
Ron Schermer, *Hampton*  
Ruth Skeries, *Sheffield*  
Mary Symens, *Hansell*  
Paulette Bridges, *Dows*

[www.cfneia.org/Franklin](http://www.cfneia.org/Franklin)

## Grants are awarded in all areas:

### ARTS & CULTURE

Supporting the creative arts—theater, music, painting, sculpture, dance, strengthening the programs of local museums and libraries.

### COMMUNITY AFFAIRS & DEVELOPMENT

Including the administration of justice, development of employment and training, encouragement of citizen participation in community affairs, and enhancement of local community resources.

### EDUCATION

Improving the quality of education through support of both public and private institutions of learning.

### ENVIRONMENT EDUCATION & PROTECTION

Supporting conservation of natural resources, preventing and eliminating pollution, preserving water quality, protecting wildlife, and educating the public about environmental priorities.

### HEALTH

Helping alleviate human suffering through support of institutions dedicated to healing and wholeness of life through improvement of health care, prevention of substance abuse, and research into the causes and prevention of disease.

### HISTORIC PRESERVATION

Assisting groups engaged in restoring structures and artifacts of historical importance to the area.

### HUMAN SERVICES

Assisting youth, women, minorities, the elderly, the handicapped, and families in need.

## Eligibility to Apply for Grants

- Applying organizations must be tax-exempt, non-profit entities classified by the IRS as 501(c)(3) organizations. If you have questions about eligibility or this classification, please contact our administrative office at (319) 287-9106.
- Any school, church, or non-profit organization that operates under the jurisdiction of a city within Franklin County.
- There are no set of criteria that, if met, will guarantee funding.
- **CONSIDER APPLYING.** We look for new ways to have a positive impact on Franklin County through innovative and high-impact grants.

***If you have questions contact:  
Any committee member***

**OR**

***Our administrative office at:  
(319) 287-9106***



[www.cfneia.org/Franklin](http://www.cfneia.org/Franklin)